

January 16, 2012

The Aurelia City Council met in regular session on January 16, 2012. Mayor Tell called the meeting to order at 7:00 p.m. with roll call as follows:

Present: Nelson, Fredericksen, Schutt, Tell

Absent: Bowen, Schulenberg

Also Present: Messerole, Mark Sangwin, Brian Lockin, Terry Holub, Mark Buschkamp – CAEDC, Nikki Mier & Deb Erpelding – Aurelia Day Care,

Messerole Announced the Aurelia Commercial Club Kick-Off Dinner will be held on Thursday, January 19, 2012.

Fredericksen made motion to approve consent agenda, second by Nelson. All members voting “aye”, motion carried.

Minutes of previous meetings
Clerk/Treasurer & Investment Reports
Bills Payable
Police Report

<u>December Revenues</u>		<u>December Disbursements</u>	
Property Taxes	7,921.64	General Fund	8,601.26
Local Option Sales Tax	8,001.01	Special Revenue	0.00
Licenses & Permits	72.00	Local Option Sales Tax	0.00
Use of Money & Property	250.16	Road Use Tax	12,571.85
Road Use Tax	7,604.32	Debt Service	4,431.25
State & Local Grants & Reim	12,423.34	Expendable Trusts	0.00
Water Utility	9,980.27	Water Utility	1,758.17
Sewer Utility	9,177.67	Sewer Utility	6,088.83
Sanitation	6,186.64	Sanitation	6,396.24
Storm Water Utility	478.00	Storm Water Utility	21.00
Other Fees & Charges	30.00	Payroll	17,779.60
Special Assessments	151.48	Transfers Out	<u>7,893.87</u>
Miscellaneous	5,539.49	Total	65,542.07
Transfers In	<u>7,893.87</u>		
Total	75,709.89		

January Bills Payable:

Aurelia Commercial Club	2012 Dues	25.00
Aurelia Lumber	paint, cleaning supplies, etc.	454.43
Aurelia Mun. Utilities	Dec. utilities	4,083.33
Aurelia Star	publications	249.00
B V Stationery	office supplies	73.99
Baker & Taylor	library books	153.54
CARS	steering linkage maroon pickup	20.00
Cardmember Service	adwords, MLA workshop	47.38
Casey's	Dec. fuel	228.30
Cherokee Auto Parts	front brakes maroon pickup	125.29
Cherokee Co. Solid Waste	contract	2,179.56
Data Technologies	W-2's and envelopes	88.79
Doll Distributing	beer for CC	113.55
Fire Proof Plus	annual inspection fire extinguishers	383.60

First Coop	December fuel	873.36
Heritage Bank	renew Library CD for 6 months	41,538.51
HyVee	office supplies	23.71
I M F O A	annual membership	30.00
Iowa Poetry Assoc.	Library book	9.00
Iowa Workforce Dev.	4 th qtr unemployment	45.86
Johnson Brothers	beer CC	82.25
Justine Prichard	grinding trees at brush site	800.00
Kmart	audio tapes	4.18
Lake Electric	ballasts	9.15
Letsches Bike Shop	cordless phone w/answering machine	34.99
Long Lines	cell phones	152.43
MET	water & wastewater tests	147.00
MicroMarketing	Library books	173.90
MidAmerican Energy	Dec. utilities	310.85
Mike Sprouse Painting	labor repaint CC	275.00
Nu-Telecom	Dec. phone/internet/long distance	425.22
Office Depot	tri-fold towels	39.99
Perkins Office Solution	office supplies	154.27
Plunkett's	pest control, City Hall & CC	83.62
Postmaster	postage for utility bills	253.51
Readlyn Comm. Library	Library book	10.00
Rehab Systems	televising sewer lines	5,933.40
Sanitary Services	contract	3,895.00
Steve's Window Service	clean CC windows	38.00
TransAmerican Life Ins.	quarterly life insurance – Suhr	54.15
Wittgraf Law Firm	legal advice	<u>608.00</u>
	TOTAL	64,231.11

Brian Lockin appeared before Council to discuss renewal of insurance for the City. Lockin presented the Council with a \$3,941.00 dividend check for 2011. Overall impact of premium renewal for 2012 will be approximately 5 % increase. The City's Workman's Comp modification has gone down and Lockin praised City staff for their prompt claims to the Insurance Company. Lockin will meet with Department Heads to review inventory. Nelson made motion to accept insurance proposal for the renewal provided by Lockin Insurance, second by Schutt. All members present voting "aye" motion carried.

Mark Buschkamp, CAEDC Executive Director, appeared before Council to update them on things they have been working on. Successfully lobbied for MHI to restore funding, services, and positions. Working with WIT to relocate their Wind Turbine Technology program to the Cherokee campus. Serving as project manager for Cherokee Industrial Corporation's expansion of the industrial lead railroad spur and creation of an ethanol transload facility. Sent out marketing mailers to alumni listing activities in the county. Project manager for Cherokee Industrial Corporation purchase and redevelopment of Olhausen Trailer park for commercial business use. Worked with several small businesses to develop business plans, discussed financing, and saw them launch new enterprises. Completely reformatted their website at www.cherokeeia.com.

Nikki Mier and Deb Erpelding, representing the Aurelia Daycare, appeared before Council concerning continued support. The Daycare opened in July of 2000 and has served over 250 children, 38 children living in other towns. The Daycare has moved to

the Aurelia School and is currently licensed for 19 children at one time. The City currently donates \$1,125/quarter, Mier and Erpelding thanked the Council for all their help.

The Public Works Report was reviewed. Brush pile has been ground into mulch and anyone is welcome to it; annual inspection of fire extinguishers; emergency fuel barrel has been filled; hauled concrete for riprap to lagoon; checked stop signs; working on ceiling in City Shop; discussed street maintenance for next year's budget; called to get bids on repainting the swimming pool.

Council reviewed two bids from Valley Glass for replacing windows in City Hall Office. A bid for \$432 to install clear thermopane in upper pane of large window; bid for \$1,046.00 to install 5 thermopanes with tinted glass in large and small windows. After further discussion, Fredericksen made motion to approve the bid for \$1,046.00 to install 5 thermopanes with tinted glass in large and small windows, second by Schutt. All members present voting "aye", motion carried.

Two cost estimates were discussed for City's portion for mobile radio reading system, software, support, and purchase of water meters. The City's total estimated cost of project could be approximately \$95,915.50. Sangwin discussed an itemized start up cost of \$41,168.50, which includes purchasing mobile radio read system, software, support, 150 complete water meters; 25 water meter heads; 10 pit read heads; 2 commercial water meters. After further discussion, Nelson made motion to spend up to \$41,168.50 for start up costs of the mobile radio read system and meters out of the FY2011-12 budget, second by Fredericksen. All members present voting "aye", motion carried.

Council discussed two "Welcome to Aurelia" signs. Messerole will contact Pilot Rock requesting a small change in design and will have available at February's meeting.

Council revised Committee Assignments as follows: Mayor Pro-tem - Schulenberg; New Housing Development - Schulenberg & Schutt; Community Center & Property - Bowen; Utility Board - Bowen; Budget Committee - Nelson & Fredericksen; Personnel Committee - Tell & Krause; Recreation (Pool) - Schutt & Tell; Library - Schulenberg; Water & Sewer - Schutt & Bowen; Public Safety/Fire Board Trustee - Schulenberg & Fredericksen; Streets & Alleys (& cleanups) - Fredericksen & Nelson; Aurelia Development Corp - Bowen; Day Care - Nelson. Motion was made by Nelson to approve the committee assignments, reappointment of Barb Messerole as City Clerk, reappointment of George Wittgraf as City Attorney, reappointment of Jeff Bowen to Landfill Commission, second by Schutt. All members present voting "aye", motion carried.

Nelson made motion to appoint Bonnie Lewis to the Library Board to complete Joy Draisey's term, second by Fredericksen. All members present voting "aye", motion carried.

Clerk's Report was reviewed.

Police report was reviewed.

Code of Ordinances, Chapter 75 "All-Terrain Vehicles and Snowmobiles" and Code of Iowa 321.247 "Golf Cart Operation on City Streets" was discussed and tabled until next month's meeting.

A FY2012-13 budget workshop has been scheduled for Monday, January 30, 2012, 6:30 p.m. to discuss expenditures.

Tell discussed Landfill report.

There being no further business to discuss, meeting was adjourned.

Jim Tell, Mayor

Barb Messerole, City Clerk