

April 21, 2008

The Aurelia City Council met in regular session on April 21, 2008. Mayor Bowen called the meeting to order at 7:00 p.m. with roll call as follows:

Present: Henkel, Evans, Ballantyne, Lindgren, Bowen

Absent: Keith

Also Present: Barb Messerole, Mark Sangwin, Brian Lockin, John Lockin, Jane Gilbert, Ed Johnson, Mike Krueger, Deloy Bruce

Mayor Bowen announced the Cherokee Council of Mayors Meeting will be held Wednesday, May 14, 2008, 6:00 pm, Aurelia Community Center. Small City Workshop will be held Tuesday, May 6, 2008, 6:00 pm to 8:30 pm, Marcus Community Center.

Mayor Bowen requested the minutes be amended as follows: **Sprayer Specialties has a 50 gallon sprayer with 12V electric pump..... price of \$430.00. The Aurelia Community Foundation does not have a deficit of \$102,196.14. The \$102,196.14 is the amount needed, per financial records dated 3/17/08, to furnish and finish the Community Center. The Community Center Building Committee will advertise for Bartenders, Facility Coordinator, and Janitor to work at the new Community Center with a deadline for applications of April 17, 2008.**

Motion was made by Evans to approve consent agenda and amendment and corrections of minutes dated March 17, 2008, second by Henkel. Roll call vote "aye" Henkel, Lindgren, Ballantyne, Evans "nay" none. Motion carried. Keith absent.

Minutes of previous meetings
Clerk/Treasurer & Investment Reports
Bills Payable
Police Report

	<u>Revenues</u>	<u>Disbursements</u>
General Funds	13,743.79	9,837.17
Special Revenue Fund	1,374.14	
Local Option Sales Tax	6,282.02	
Road Use Tax	9,048.65	3,714.70
Debt Service	1,426.72	
Expendable Trusts	590.03	
Water Utility	9,297.69	1,471.42
Sewer Utility	8,641.76	999.02
Sanitation	5,024.16	5,046.42
Sewer Sinking	4,250.00	4,250.00
Storm Water Utility	462.00	
Improvement Reserve	2,084.00	2,084.00
Water Bond Sinking	1,727.87	1,727.87
Sewer Replacement Reserve		
Payroll		15,316.96
Aurelia Foundation/Comm Center	12,396.15	7,589.54

Bills Payable:

Aurelia Day Care	3 rd Qtr Donation 07-08	600.00
Aurelia Lumber	shop vac,keys,brush,furnace filters	333.72
Aurelia Mun. Utilities	March utilities	2,747.10
Aurelia Star	pool want ads, pub of minutes	450.00
B V Stationery	key tags,clips,paper,binders	37.77
Baker & Taylor	Library Books	227.64
Bomgaars	hitch, hose&nozzle for fuel tank	141.60
CARS	oil change,repair dump truck tire	69.57
Casey's	March fuel	314.27
Cherokee Co. Recorder	record deed for sale of vacant lot	22.00
Cherokee Co. Solid Waste	contract	1,981.42
Conley, Bonnie	reimburse for Library Supplies	20.98
Data Technologies	product support agreement	37.50
Ferguson Enterprises	service to water meter, misc supplies	195.33
First Coop	diesel, pump for fuel barrel	2,901.02
IAMU	Annual water member dues	254.00
Iowa Codification	recodifications	386.50
Iowa Rural Water	dues and membership	225.00
Larson Oil & Dist.	2" T vent for fuel storage tank	21.99
Linweld Inc.	new welder	2,455.16
Lockin Insurance	2008 annual insurance	39,028.19
Long Lines	March cell phones	87.07
Matt Parrott & Sons	dog tags	63.96
MET	water & sewer tests	145.00
Micromarketing	Library Books	121.85
MidAmerican Energy	March utilities	647.98
Midwest Radar	certify police radar	60.00
Nu-Telecom	march phone/internet	272.26
Office Depot	toilet tissue,towels, trash bags	176.96
Perkins office Solutions	utility table, library supplies	127.56
Pilot Tribune	1 yr subscription	59.00
Plunkett's	pest control	39.00
Postmaster	postage for utility bills	218.16
Sanitary Services	contract	2,940.00
Sprayer Specialists	50 gallon lawn sprayer	430.00
Suhr, Gene	reimbursement for headlight	8.60
Tee's Plus	Dare pins, Dare T-shirts	219.89
Telrite	Long distance	57.79
Vector	group insurance	172.84
Vetter Equipment	chain saw chains	38.10
Wal-Mart	Library DVD's and supplies	235.91

Jane Gilbert, SIMPCO, informed City Council of a Community Beautification and Economic Development program that has been awarded \$150,000 in grant funds. This is a comprehensive, coordinated program to assist small communities with Beautification Policies, Nuisance Abatement Ordinances, Beautification Funding/Budgets, Establishing and Strengthening Development Corporations, and Economic Development Work Programs. This grant would cover 47% of costs of services and City would be

responsible for 53% of the costs. SIMPCO's charge is \$58 per hour plus mileage from Sioux City to Aurelia. Council is interested in the Nuisance Abatement Program and Gilbert will send City Council members additional information for this program, along with marketing plans and Council will discuss at their next regular meeting in May.

John and Brian Lockin appeared before Council concerning Crime Element Insurance for bank deposits from the Community Center, Swimming Pool, and City Hall. The cost for Crime Element Insurance would run \$130.00/year which includes employee theft, forgery, inside and outside premises, computer fraud, and funds transfer fraud. Coverage would be up to \$10,000 with a \$250 deductible. Evans made motion to accept Crime Element Insurance for \$130.00 per year and to add to the City's existing policy, second by Ballantyne. Roll call vote "aye" Lindgren, Ballantyne, Evans, Henkel "nay" none. Motion carried. Keith absent.

John Lockin discussed with Council the Builders Risk insurance going to regular insurance coverage when the City has accepted the Community Center Building. EMC Insurance will send an Engineer to rate and safety inspect the new facility as a courtesy. Lockin Insurance needs a value of contents from the City to establish the amount of coverage needed for replacement costs of building and contents.

Deloy Bruce, Aurelia Fire Department Fire Chief appeared before Council concerning the Fire Dept.'s City Subsidy Account of \$5,310.00. The Fire Dept. is looking to replace their 18 year old quick attack truck. The Fire Dept. requested they roll the City's subsidy funds into a Certificate of Deposit to begin saving for a truck. The City's subsidy account is allocated for them to use as they deem necessary. Council advised Bruce to roll the money over into a Certificate of Deposit to begin saving for vehicle replacement.

Discussion was held concerning the Fire Department building a 30' by 40' shelter at the park over the horseshoe pit. This permanent shelter would replace one of the small tents used at the Fireman's Ball and the public could also use during the year. There will be no concrete at this time, just poles and a metal roof. Bruce requested if the City pays for materials, which would run approximately \$3,995.87, the Fire Department would build the shelter. Discussion was held concerning steel prices and wood prices going up. Bowen requested Bruce contact Aurelia Lumber to see how long these prices are good for. Council discussed tabling until their next month's meeting. Bruce asked if the Fire Dept. purchased the materials and built the shelter, would the City consider reimbursing for partial or total cost of project. The Council will discuss at their next regular May meeting, or if needed, Council would call a special meeting to discuss the project.

Bowen opened public hearing for revision of Code of Ordinances – Garbage Rate Increase.

Lindgren made motion to approve *1st Reading of Ordinance #662 "An Ordinance amending Code of Ordinances of the City of Aurelia by Amending Provisions to Chapter 106 Entitled Collection of Solid Waste"*, second by Ballantyne. Roll call vote "aye" Ballantyne, Evans, Henkel, Lindgren "nay" none. Motion carried. Keith absent.

Henkel made motion to close public hearing for revision of Code of Ordinances – Garbage Rate Increase, second by Evans. Roll call vote “aye”, Evans, Henkel, Lindgren, Ballantyne “nay” none. Motion carried. Keith absent.

Mark Sangwin reviewed with Council the Public Works “Things to Do List”. Sangwin did some street sweeping until a bearing went out. Sangwin had recently attended a street sweeper school which helped with knowledge for the repair of the sweeper and proper adjustments. Sangwin did get a lot of sand up from the streets and felt the Street Sweeper works better if the streets are damp. Seeding of the recycle trailer area was completed; map was marked with sewers that have been cleaned and the date of cleaning; map was marked with water main valves; packed, graded and dragged alleys; fixed gutters on City Hall; patched holes in streets; purchased sprayer, welder, cement saw and gave the information to Lockin for insurance. Completed Water Confidence Report, pre-discharge for sewer; getting form filled out to test for water license; replaced some water meters on the list. Sangwin will look be getting spray license after water license.

Blacktop Services was discussed concerning milling and overlaying streets and alleys this summer. The City did allocate \$40,000.00 for resurfacing of streets in the 2008-09 budget. Discussion was held concerning the resurfacing of streets and how well the milling and asphalt is holding up over the years. Messerole made a map, for the street committee, of streets that have been resurfaced every year beginning in 1999. Mike Krueger informed Council there will be a contractor working on Highway 7 between the Pioneer Plant and Storm Lake that will be filling cracks if the City is interested in hiring them. Bowen requested the street committee meet with John Wagner, Blacktop Services, to discuss paving alleys by the new Community Center parking lot and behind the new Community Center and how many streets can be done within the budgeted amount. Messerole will contact Wagner to appear at the City’s regular May Council Meeting.

Vernon Winterhof appeared before Council with a \$6,000.00 check from the Cherokee County Legacy Foundation for a grant that was awarded for the new Community Center. The City Council personally thanked Mr. Winterhof for the funds.

Ed Johnson and Mike Krueger appeared before Council concerning the donation of \$3,000 per year that they had requested from the City Council to offset costs. Councilman Ballantyne suggested the Little League run again this summer and come to Council, when the season is over, and then ask the City for money after reviewing their financial report. Council agreed this is a good program for our City.

Snow parking ordinance was discussed and tabled until next month.

The Community Center Grand Opening is scheduled for Saturday, May 10, 2008. Bowen requested Lindgren get information on paper towels and paper towel dispenser to Roger Redig in the next couple of days. Dar Evans stated the floors need to be sealed and waxed and he is looking into purchasing a floor buffer. A new steel door has been installed on the north side of the kitchen and the fit is much better.

The Community Center rental contract was reviewed by the Council. Bowen directed Messerole to begin using this contract for reservations.

Bartenders, Facility Coordinator, and Janitor applications were reviewed. Bartender applications included Amanda Smith, Dustin Harrison, Mollie Hasenwinkel; Facility Coordinator applications included Amanda Smith, Cindy Hanner, Pat Redig. Janitor applications included Jeanette Matzdorff.

After further discussion, Ballantyne made motion to hire Amanda Smith, Dustin Harrison, Mollie Hasenwinkel as bartenders at a rate of \$9.00/hour, second by Henkel. Roll call vote "aye" Henkel, Lindgren, Ballantyne, Evans "nay" none. Motion carried. Keith absent.

After further discussion, Evans made motion to hire Pat Redig as Facility Coordinator at a rate of \$12.00/hour subject to future Board of Director's adjustment, second by Henkel. Roll call vote "aye" Lindgren, Ballantyne, Evans, Henkel "nay" none. Motion carried. Keith absent.

After further discussion, Henkel made motion to hire Jeanette Matzdorff as Janitor at a rate of \$10.00/hour, second by Ballantyne. Roll call vote "aye" Ballantyne, Evans, Henkel, Lindgren "nay" none. Motion carried. Keith absent.

Bowen informed Council that several building furnishings were ordered over the internet and paid for with the City's MasterCard. Because of the order, the limit was raised from \$1,000 to \$7,000 and the City will leave limit as is.

Henkel gave Landfill Report.

Severe Weather shelters were reviewed. Bowen discussed with Sherri Stevenson Arnold the emergency plan for the swimming pool. It was the consensus of the Council that pool staff and swimmers not to go to the Boy Scout Hall, but to a residential basement for shelter. This emergency plan will be in place before the pool opens and there will be a designated home or homes for shelter. In case of a storm, and the pool is evacuated, there will be a sign on the pool door stating where the staff and swimmers went for shelter. City Hall staff will take shelter in the City Hall bathroom and the Library would go to their back room.

City of Aurelia's Pre-Disaster Mitigation Meeting will be held Tuesday, April 29, 2008 at 6:30 pm, Aurelia City Hall. This meeting will assist in planning for disasters or hazards which could have a lasting effect on our community.

There being no further business to discuss, meeting was adjourned

Jeff Bowen, Mayor

Barb Messerole, City Clerk

