

November 19, 2007

The Aurelia City Council met in regular session on November 19, 2007. Mayor Bowen called the meeting to order at 7:00 p.m. with roll call as follows:

Present: Henkel, Keith, Evans, Ballantyne, Lindgren, Bowen

Absent:

Also Present: Barb Messerole, Mark Sangwin, Craig Ballantyne, Bob Payer – Kuehl & Payer, Anna Waddell

Messerole read a thank you received from Mitch, Kristi, and Kadence Langschwager for the flowers they received. Mayor Bowen announced the Northwest Iowa League of City meeting will be Thursday, November 29, 2007, at the Wall Lake Community Center.

Motion was made by Evans to approve consent agenda, second by Henkel. Roll call vote “aye” Ballantyne, Evans, Henkel, Keith, Lindgren, “nay” none. Motion carried.

Minutes of previous meetings  
Clerk/Treasurer & Investment Reports  
Bills Payable  
Police Report

	<u>Revenues</u>	<u>Disbursements</u>
General Funds	48,822.88	4,816.37
Special Revenue Fund	9,472.22	
Local Option Sales Tax	6,133.77	600.00
Road Use Tax	8,077.70	10,642.21
Debt Service	11,918.36	
Expendable Trusts	350.25	
Water Utility	9,715.62	7,379.19
Sewer Utility	8,940.14	4,574.24
Sanitation	5,287.44	4,966.42
Sewer Sinking	4,250.00	4,250.00
Storm Water Utility	469.00	
Improvement Reserve		2,084.00
Water Bond Sinking	1,727.87	
Sewer Replacement Reserve		
Payroll		11,905.30
Aurelia Foundation/Comm Center	65,000.35	73,237.02

Bills Payable:

Alpha Wireless	service mobile radios	359.03
Aurelia Legion Post	Halloween Patrol	100.00
Arnold, Mark	outside water meter refund	61.65
Aurelia Implement	hose ends, elbows payloader	48.63
Aurelia Mun. Utilities	Oct. utilities	2,392.29
Aurelia Lumber	antifreeze, clipboard, distilled water	182.68
Aurelia Star	publications	464.00

B V Stationery	minute book,ink cartridge	172.64
Baker & Taylor	Library Books	338.92
Ballantyne, Craig	outside water meter refund	21.21
Benson, Chuck	outside water meter refund	26.10
Barco	spray paint	70.78
Blacktop Services	milling & resurface asphalt	38,024.11
Bomgaars	blade	7.99
Bonnesen Plumbing	water shut-off 710 Main	435.00
Cardmember Service	2007 budget workshop	30.00
CARS	oil change police vehicle	470.12
Casey's	Oct.. fuel	395.52
Cherokee Co. Auditor	City Election Nov. 6, 2007	731.35
Cherokee Co. Solid Waste	contract	1,981.42
Chronicle Times	1 year subscription	82.00
Compton, Jim	outside water meter refund	31.50
Conley, Bonnie	books reimbursement	73.88
Dakota Supply	couplings, bushings & flares	503.18
Data Tech	2008 Summit License	1,390.17
EBSCO	Library books	130.28
Ferguson Enterprises	couplings,copper tubing,curb box	432.00
First Coop	Oct.. fuel	631.33
Forbes, Bob	outside water meter refund	6.81
G-Neil	Federal poster	32.77
Grienke, Gilbert	outside water meter refund	7.68
Hach	fluoride reagent	131.25
Handwork, Craig	outside water meter refund	12.54
Hills, Lowell	outside water meter refund	12.15
Hines, Doug	outside water meter refund	5.55
Iowa One Call	locates	5.40
Lake Electric	Ballasts for Library & City Hall	89.90
Lockin Insurance	insurance for chipper	60.00
Lockin, John	outside water meter refund	94.35
Long Lines	Oct. cell phones	86.99
Lundell Construction	Dig Up Waterline Willow St.	112.50
Lytle, Tom	outside water meter refund	6.21
MET	water & wastewater tests	102.00
Micromarketing	Library Books	116.85
MidAmerican Energy	Oct. utilities	61.38
Nelson, Dean	outside water meter refund	6.51
Nelson, Sherm	outside water meter refund	3.78
Nu-Telecom	Oct. phone	259.30
Paltz Construction	remove & replace curb & gutter	1,680.00
Penworthy	Library books	61.36
Perkins office Solutions	copy paper & library supplies	148.14
Plunkett's	pest control	39.00
Postmaster	postage for October bills	219.46
Radke, Erik	outside water meter refund	28.83
Rhoadside	flowers – Langschwager	14.50

Sam's Club	membership renewal	35.00
Sanitary Services	contract	3,220.00
Suhr, Gene	outside water meter refund	7.89
Taste of Home	2008 Taste of Home	28.98
Telrite	Oct. long distance	53.40
Utility Equipment	valves, couplings, clamps,	1,913.30
Valley Vet	board medium dog	30.00
Walmart	Library supplies, books, videos	175.40

Craig Ballantyne appeared before Council concerning the existing snow ordinance in effect from November 15<sup>th</sup> through March 15<sup>th</sup>. When it is 60 degrees and there is no snow is it necessary and is it being enforced. Discussion was held concerning revising existing ordinance stating if in excess of an inch of snow on the ground. The Council would like to know what other cities are doing, Messerole will do research. Mayor stated he thought it should be reviewed also. Because it takes a couple of months to change an ordinance, no changes may be done this winter. After further discussion, Mayor will discuss with Gene Suhr and Council will talk about it at their December regular meeting.

Bob Payer – Kuehl and Payer discussed with Council the original bid submitted for plans and specifications, construction, staking and project representation for construction of proposed parking lot in the amount of \$12,140. Time frame would be to go to bid in January, accept bids in February and completion of parking lot in spring of 2008. The fees broken down are as follows: Basic Services for design - \$4,935; Basic Services for Construction - \$1,500; Resident Project Representation \$3,430; and Construction Staking \$2,275. Mayor discussed with Engineer and Council that the City and contractor could do the Resident Project Representation which would reduce the bid by \$3,430, making the bid for \$8,710. Mayor also discussed with Payer the \$50,000 aggregate liability for the project and Mayor requested this amount be raised to \$100,000. After further discussion, Evans made motion to accept Kuehl & Payer's proposal for parking lot in the amount of \$8,710, and \$100,000 in liability insurance, second by Keith. Roll call vote "aye" Evans, Henkel, Keith, Lindgren, Ballantyne, "nay" none. Motion carried. Bob Payer will revise proposal with correct amounts

Mark Sangwin reviewed with Council the items that have been completed on the Public Works' "Things to Do List". Sangwin will give list to Messerole to revise each month after items are completed. Sangwin reported that Electric Pump, per a one-year service agreement, pulled sewer pumps and inspected. Sangwin informed Council he could do this every year hereafter, no need for a contract.

Messerole discussed with Council that Sangwin was hired the first of October and his medical insurance with the City of Aurelia will not become effective until December 1, 2007. It was the consensus of the Council to reimbursement him for two months of a single medical premium.

Council discussed revisions to the Employee Handbook, Section 6.8 – Overtime; Section 6.9 – Work Time. Mayor requested Section 6.9 (C) be added: All call outs will be paid on a straight time rate.

To trade for a new mower from Builders Sharpening would cost the City \$784.50. Evans made motion to trade mower for \$784.50, second by Henkel. Roll call vote “aye” Henkel, Keith, Lindgren, Ballantyne, Evans “nay” none. Motion carried.

Lindgren made motion to approve 2nd Reading of ***Ordinance #660 “Dangerous and Vicious Animals”***, second by Ballantyne. Roll call vote “aye” Keith, Lindgren, Ballantyne, Evans, Henkel “nay” none. Motion carried

Lindgren made motion to waive 3<sup>rd</sup> Reading of ***Ordinance #660 “Dangerous and Vicious Animals”***, second by Keith. Roll call vote “aye” Lindgren, Ballantyne, Evans, Henkel, Keith “nay” none. Motion carried

Henkel made motion to approve ***Resolution #07-20 “A Resolution amending the proposed Code of Ordinances of the City of Aurelia by revising Dangerous and Vicious Animals”***, second by Keith. Roll call vote “aye” Ballantyne, Evans, Henkel, Keith, Lindgren “nay” none. Motion carried

Mayor discussed with Council reimbursement to the Aurelia Municipal Electric for labor. The Municipal Electric Board felt \$7,500 would be a fair pay to reimburse them when they assumed Public Works’ duties temporarily. Evans made motion to pay the Municipal Electric \$7,500 for labor reimbursement, second by Keith. Roll call vote “aye” Evans, Henkel, Keith, Lindgren, Ballantyne “nay” none. Motion carried

Henkel made motion to approve liquor license renewal for Village Boutique, second by Ballantyne. Roll call vote “aye” Henkel, Keith, Lindgren, Ballantyne, Evans, “nay” none. Motion carried.

Council approved letter to heirs of the property located at 120 Willow Street.

Evans made motion to renew medical insurance with Well mark Blue Cross Blue Shield and dental insurance with Delta Dental, second by Henkel. Roll call vote “aye” Keith, Lindgren, Ballantyne, Evans, Henkel “nay” none. Motion carried.

Discussion was held concerning contribution to Cherokee Area Economic Development and it was noted that \$3,500 had been donated the past few years. Ballantyne made motion to contribute \$3,500 to Cherokee Area Economic Development, second by Keith. Roll call vote “aye” Lindgren, Ballantyne, Evans, Henkel, Keith “nay” none. Motion carried.

Bowen discussed with Council a diesel fuel storage tank on premises in case of power outage or CardTrol is out of service. Bowen has been in contact with the State Fire Marshall concerning regulations. The tank may be able to be located at the old sewer plant. The cost for a 500 gallon fuel storage tank with hand pump, without fuel, would cost around \$1,000. Mayor discussed a heavy duty skid to mount tank so it can be moved if necessary. After further discussion, Henkel made motion to go ahead with fuel tank on a skid with a \$1,500 budget, not including fuel, second by Evans. Roll call vote “aye” Ballantyne, Evans, Henkel, Keith, Lindgren, “nay” none. Motion carried.

The Site Preparation for the New Community Center was discussed. Because unexpected concrete and debris was found under the site, some extras have come up to about \$40,000. A pay request from H & H Builders was discussed, as the original invoice #241 was \$16,211.65. After Mayor reviewed, found the City was billed for all the placement and compaction of soil for work done on building site. Mayor pointed out part of this site preparation was part of the original building contract; therefore the City did pay \$6,098.09 of total due on October 30, 2007. After negotiation with contractor, a new revised invoice has been received and after credits applied is in the amount of \$12,761.65 minus the \$6,098.09 payment, total due \$6,663.56. After further discussion, Keith made motion to pay H & H Builders \$6,663.56 for invoice #241, second by Ballantyne. Roll call vote “aye” Evans, Henkel, Keith, Lindgren, Ballantyne “nay” none. Motion carried.

Mayor informed Council that Bonnesen will put water and sewer lines in next week for new Community Center.

Mayor informed Council that after discussion with Architect and Electrical Contractor, concerning inspections of construction phase of project, no State inspections will be required until 2009; therefore this should not concern this project.

Keith thanked the Mayor and Council Members for their hard work and all they have done for the new Community Center project.

Final Cost for parking lot preparation for demolition and stump removal was reviewed in the amount of \$9,567.46. The original amount approved by the Council on October 15, 2007, was \$7,500 for demolition project and tree removal. Henkel made motion to approve the additional \$2,067.46 to complete the parking lot demolition and preparation, including asbestos testing, fuel, repairs, stump removal and compaction second by Ballantyne. Roll call vote “aye” Henkel, Keith, Lindgren, Ballantyne, Evans “nay” none. Motion carried.

Henkel gave Council a Landfill Report. The building permit to put the boiler in at the Bio diesel plant is at standstill.

There being no further business to discuss, meeting was adjourned

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Jeff Bowen, Mayor

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Barb Messerole, City Clerk